

IPR FLEX PROJECT COMPLETION REPORT

INSTRUCTIONS

Explanation of Form

(Complete one (1) form for each housing unit completed)

Upon completion of a project, complete the Project Completion Report Form and submit to the Centralized Application and Management System (CAMS).

GENERAL

Place an "X" in the box at the top of the front page marked "Original Submission".

PART A

DO NOTHING FOR 1, 2, 3, and 4.

5. Type the IPR Flex Program Administrator's name and phone contact
6. Type an "X" in the 1-4 Single Family box.

PART B

Type an "X" in the Rehabilitation Only box for all projects.

- 1(1). This section is for the reporting of **IPR Flex federal HOME** funds for all construction costs: base, exceptions and demolition. Type the interest rate (0%), amortization period, and the total amount of IPR Flex funds (construction and demolition only) in the project in the Forgivable Loan line.
- 1(5). Type the total amount of **IPR Flex federal HOME** funds for administration, rehab specialist fees, construction-related soft costs, home maintenance education expenses, and temporary relocation expenses on this line (break out these amounts in the blank section beside "Other").

Type the total amount of HOME funds in the space provided.

DO NOTHING FOR 1(2), 1(3), and 1(4).

2. This section is for the reporting of **IPR Flex state or local funds**, and for the reporting of the use of any other federal funds.
- 2(1) Type the amount of federal funds other than HOME funds e.g. Rural Development on the Other Federal Funds line.
- 2(2) Type the total amount of **IPR Flex and local government funds** (construction and administration) received for the project on the State/Local Appropriated Funds line

e.g.; CDBG inactive program income.

Type the total amount of public funds (state, local, or non-HOME federal) in the space provided.

- 3(1). Type the interest rate, amortization period, and amount of any loan funds received from non-governmental, non-HOME.
- 3(2). Type the amount of any cash contribution from the owner and the cash equivalent of any approved self-help or sweat equity contribution by the owner in the space provided.
- 3(3). Type the amount of any non-loan private funds included in the project and the cash equivalent of any approved donations of materials or labor.

Type the total amount of Private Funds in the space provided.

4. Type the amount of IPR or IPR Flex program income included in the project in the space provided.
5. Type the sum of HOME, governmental, private, and program income funds included in the project in the space provided.

PART C

DO NOTHING

PART D

1. Type the sum of the before-rehab value of the property and the total rehabilitation cost.
2. DO NOTHING, THIS INFORMATION HAS ALREADY BEEN COMPLETED

PART E

Complete this section to include information identical to the back page of the Project Set-Up Report form. Include the project address, and Project Set-Up Number, if applicable.